

AGENDA - REGULAR PUBLIC MEETING

MAY 9, 2016

1. Call to Order
2. Salute to the Flag
3. **Fire Emergency Announcement:** In accordance with N.J.A.C. 5:70-3.1, please note that the fire/emergency exit is located to the left as you leave the Board Conference room. If that exit is blocked, proceed through the Board Office to the rear fire exit.
4. Roll Call
5. Presiding Officer's Meeting Notice Statement
6. Public Hearing on Meeting Agenda
7. President's Report/Correspondence
8. Superintendent's Report
9. Board Secretary's Report
10. Committee Reports
11. Board Discussion and Formal Action on Agenda Business
 - Board Operations
 - Human Resources
 - Physical Resources
 - Finance & Budget
12. Public Hearing on Other Than Meeting Agenda
13. Unfinished Business
14. New Business
15. Adjournment

Please Note: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action. This will be accomplished by a removal or change in the motion and noted on the Errata and Change sheet, or will be announced by the Board President at the start of the meeting.

I. BOARD OPERATIONS/POLICY
Ms. Melissa Del Rosso

MAY 9, 2016

Any Board member who takes exception to any of the following listed actions under the category of Board Operations/Policy may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Board Operations/Policy actions of the Board, as recommended by the Superintendent, number 151 through 159 be approved.

Roll Call:

151. that the Board approve and adopt the following schedule listed below:

The Board resolves to meet, in executive (Non-Public) session, on the dates and for the purposes listed on the schedule. The minutes of these sessions will be disclosed to the public when the need for confidentiality no longer exists. Formal action may be taken by the Board at any public meeting, including Work Sessions.

Date	Time	Location	Type	Agenda
5/9/2016	7:15 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
5/23/2016	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
6/13/2016	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business

152. that the Board approve the minutes and attachments of the April 25, 2016 Regular Public Meeting and Executive Session I. **(attached)**

153. that the Board approve the 1st reading of the following revised Policies and ByLaw:

4112.8 Policy	Nepotism – Certified Staff
4212.8 Policy	Nepotism – Non-Certified Staff
9273 ByLaw	Nepotism – Board Members

154. that the Board approve the following resolution regarding employee travel:

<p>WHEREAS,</p>	<p>The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and</p>
<p>WHEREAS,</p>	<p>Lisa Straubinger, will be attending "<i>The 32nd Annual WINNERS! Workshop: A Closer Look at the year's 100 Best Books for Children Grades Pre-K - 6</i>" conference, on May 20, 2016 at the Birchwood Manor, Whippany, NJ, and</p>
<p>WHEREAS,</p>	<p>for District employees, the attendance at this conference has either been previously approved in writing by the Superintendent and/or is provided for in the employee's current employment agreement, as work related and within the scope of his/her work responsibilities; and</p>
<p>WHEREAS,</p>	<p>the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this employee's and/or board member's current responsibilities, and is directly related to their professional development; and</p>
<p>WHEREAS,</p>	<p>the anticipated travel and related expenses particular to attendance at this function are as follows:</p> <p>Hotel = N/A Conference registration = \$199.00 Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage Tolls = actual cost of tolls Parking = actual parking cost Meals & incidentals = N/A (amount per the US General Services Administration website for conference location); now, therefore be it</p>
<p>RESOLVED,</p>	<p>that the Board approves Ms. Straubinger's attendance at the aforementioned workshop as well as the related travel expenses.</p>

155. that the Board approve the following resolution regarding employee travel:

<p>WHEREAS,</p>	<p>The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and</p>
<p>WHEREAS,</p>	<p>Kerry Beckmann, Teacher, will be attending the <i>"How to Integrate STEM into the Next Generation Science Standards"</i> professional development workshop, run by Chris Anderson, TCNJ STEM consultant, on June 6-7, 2016, at Tenakill Middle School, Closter, NJ; and</p>
<p>WHEREAS,</p>	<p>for District employees, the attendance at this conference has either been previously approved in writing by the Superintendent and/or is provided for in the employee's current employment agreement, as work related and within the scope of his/her work responsibilities; and</p>
<p>WHEREAS,</p>	<p>the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this employee's and/or board member's current responsibilities, and is directly related to their professional development; and</p>
<p>WHEREAS,</p>	<p>the anticipated travel and related expenses particular to attendance at this function are as follows:</p> <p>Conference registration = \$110.00 Hotel = N/A Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage Tolls = actual cost of tolls Parking = N/A Meals & incidentals = N/A (amount per the US General Services Administration website for conference location); now, therefore be it</p>
<p>RESOLVED,</p>	<p>that the Board approves Ms. Beckmann's attendance at the aforementioned workshop as well as the related travel expenses.</p>

156. that the Board approve the following resolution regarding employee travel:

<p>WHEREAS,</p>	<p>The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and</p>
<p>WHEREAS,</p>	<p>Amy Donohue, Teacher, will be attending the <i>"How to Integrate STEM into the Next Generation Science Standards"</i> professional development workshop, run by Chris Anderson, TCNJ STEM consultant, on June 6-7, 2016, at Tenakill Middle School, Closter, NJ; and</p>
<p>WHEREAS,</p>	<p>for District employees, the attendance at this conference has either been previously approved in writing by the Superintendent and/or is provided for in the employee's current employment agreement, as work related and within the scope of his/her work responsibilities; and</p>
<p>WHEREAS,</p>	<p>the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this employee's and/or board member's current responsibilities, and is directly related to their professional development; and</p>
<p>WHEREAS,</p>	<p>the anticipated travel and related expenses particular to attendance at this function are as follows:</p> <p>Conference registration = \$110.00 Hotel = N/A Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage Tolls = actual cost of tolls Parking = N/A Meals & incidentals = N/A (amount per the US General Services Administration website for conference location); now, therefore be it</p>
<p>RESOLVED,</p>	<p>that the Board approves Ms. Donohue's attendance at the aforementioned workshop as well as the related travel expenses.</p>

157. that the Board approve the following resolution regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	Stephen Gagliano , Teacher, will be attending the <i>"How to Integrate STEM into the Next Generation Science Standards"</i> professional development workshop, run by Chris Anderson, TCNJ STEM consultant, on June 6-7, 2016, at Tenakill Middle School, Closter, NJ; and
WHEREAS,	for District employees, the attendance at this conference has either been previously approved in writing by the Superintendent and/or is provided for in the employee's current employment agreement, as work related and within the scope of his/her work responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this employee's and/or board member's current responsibilities, and is directly related to their professional development; and
WHEREAS,	the anticipated travel and related expenses particular to attendance at this function are as follows: Conference registration = \$110.00 Hotel = N/A Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage Tolls = actual cost of tolls Parking = N/A Meals & incidentals = N/A (amount per the US General Services Administration website for conference location); now, therefore be it
RESOLVED,	that the Board approves Mr. Gagliano's attendance at the aforementioned workshop as well as the related travel expenses.

158. that the Board approve the following resolution regarding employee travel:

<p>WHEREAS,</p>	<p>The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and</p>
<p>WHEREAS,</p>	<p>Daniel Johnson, Teacher, will be attending the <i>"How to Integrate STEM into the Next Generation Science Standards"</i> professional development workshop, run by Chris Anderson, TCNJ STEM consultant, on June 6-7, 2016, at Tenakill Middle School, Closter, NJ; and</p>
<p>WHEREAS,</p>	<p>for District employees, the attendance at this conference has either been previously approved in writing by the Superintendent and/or is provided for in the employee's current employment agreement, as work related and within the scope of his/her work responsibilities; and</p>
<p>WHEREAS,</p>	<p>the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this employee's and/or board member's current responsibilities, and is directly related to their professional development; and</p>
<p>WHEREAS,</p>	<p>the anticipated travel and related expenses particular to attendance at this function are as follows:</p> <p>Conference registration = \$110.00 Hotel = N/A Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage Tolls = actual cost of tolls Parking = N/A Meals & incidentals = N/A (amount per the US General Services Administration website for conference location); now, therefore be it</p>
<p>RESOLVED,</p>	<p>that the Board approves Mr. Johnson's attendance at the aforementioned workshop as well as the related travel expenses.</p>

159. that the Board approve the following resolution regarding employee travel:

<p>WHEREAS,</p>	<p>The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and</p>
<p>WHEREAS,</p>	<p>Kristina Mueller, Teacher, will be attending the <i>"How to Integrate STEM into the Next Generation Science Standards"</i> professional development workshop, run by Chris Anderson, TCNJ STEM consultant, on June 6-7, 2016, at Tenakill Middle School, Closter, NJ; and</p>
<p>WHEREAS,</p>	<p>for District employees, the attendance at this conference has either been previously approved in writing by the Superintendent and/or is provided for in the employee's current employment agreement, as work related and within the scope of his/her work responsibilities; and</p>
<p>WHEREAS,</p>	<p>the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this employee's and/or board member's current responsibilities, and is directly related to their professional development; and</p>
<p>WHEREAS,</p>	<p>the anticipated travel and related expenses particular to attendance at this function are as follows:</p> <p>Conference registration = \$110.00 Hotel = N/A Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage Tolls = actual cost of tolls Parking = N/A Meals & incidentals = N/A (amount per the US General Services Administration website for conference location); now, therefore be it</p>
<p>RESOLVED,</p>	<p>that the Board approves Ms. Mueller's attendance at the aforementioned workshop as well as the related travel expenses.</p>

II. HUMAN RESOURCES
Mr. John Shahdanian

MAY 9, 2016

Any Board member who takes exception to any of the following listed actions under the category of Human Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Human Resource actions of the Board, as recommended by the Superintendent, number 138 through 143 be approved.

Roll Call:

- 138. that the Board approve the list of outside evaluators, expert witness evaluators and educational instruction services used by the Child Study Team as Resources for the 2016-2017 school year. **(attached)**
- 139. that the Board accept, with regret, the letter of resignation dated April 25, 2016 from Christian Vergnes, Part-Time Computer Technology Assistant, effective May 4, 2016.
- 140. that the Board accept, with regret, the letter of resignation dated May 3, 2016 from Nancy Rosenfeld, Part-Time Accounts Payable Clerk, effective June 30, 2016.
- 141. that the Board rescind Resolution #134 (approved 4/25/2016) and appoint Gene Smith as the Part-Time (.69) Assistant Maintenance Person, for the period May 2, 2016 through September 30, 2016.
- 142. that the following non-tenured Professional Staff members be offered a contract for the 2016-2017 school year:

Name	School	Position	Level/Step 2015/2016	Level/Step 2016/2017
Gulko, Aaron	CDW	Teacher	MA Step 4	MA Step 4
Johnson, Daniel	CDW	Teacher	MA Step 1	MA Step 2
Maida, Angela	TBD	Teacher	BA Step 3	BA Step 4
O'Neill, Justin	CDW	Principal	N/A	N/A
Papraniku, Liridona	CDW	Teacher	BA Step 1	BA Step 2
Sullivan, Dr. Laura	District	Supervisor of Inst. for Curr. and Ed. Instruct.	N/A	N/A
Swerdloff, Jessica	CDW	Teacher	MA+30 Step 7	MA+30 Step 8
Vollmin, Lauren	District	Speech	MA Step 1	MA Step 2

- 143. that the Board approve the appointment of the following leave replacement teacher:

Name	School/Assignment	Rate
Felici-Skal, Dominica	CDW – Special Ed Teacher (Leave Replacement for Florence Vitale) 5/16/2016 – 6/22/2016	\$243.85 per diem (1/200 th of \$48,769) No Health Benefits

IV. PHYSICAL RESOURCES
Ms. Nicole Gray

MAY 9, 2016

Any Board member who takes exception to any of the following listed actions under the category of Physical Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Physical Resources actions of the Board, as recommended by the Superintendent, number 40 through 41 be approved.

Roll Call:

40. that the Board approve the facilities request from the Old Tappan PTO to hold a Multicultural Awareness International Food Festival event in the Charles DeWolf Middle School's Rossi Gym, on Wednesday, June 1, 2016, from 11:27am to 12:44pm.
41. that the Board approve the facilities request from the Presbyterian Church of the Palisades to use the TBD Gym and bathrooms from August 1, 2016 through August 11, 2016 (on designated days only) from 12:45pm to 2:15pm, at a fee of \$50/hour.

V. FINANCE & BUDGET
Mr. Kurt Linder

MAY 9, 2016

Any Board member who takes exception to any of the following listed actions under the Category of Finance & Budget may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Finance & Budget actions of the Board, as recommended by the Superintendent, number 156 through 160 be approved.

Roll Call:

156. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **May, 2016** bills in the amount of **\$124,930.56** for the current expense. **(attached)**
157. that the Board accept a grant award from Facing History and Ourselves, Inc., awarded to Annette DeSciara and Maraid Mukaida for the period spring 2016 through summer 2017.
158. that the Board approve the contract renewal with Blackboard Inc. (formerly Schoolwires), 330 Innovation Boulevard, Sate College, PA, for the 2016-2017 school year.
159. that the Board approve the following amounts for opting out of health benefits for the 2016-2017 School Year:
 - 1) For employees covered under the collective bargaining agreement between the Board of Education and the Old Tappan Education Association, the Board authorizes the following additional Opt-Out amounts (for the 2016-2017 school year only): \$3,500 for Family coverage and \$3,000 for Husband/Wife coverage. These additional amounts will make the total Opt-Out amount \$6,000 for Family coverage and \$5,000 for Husband/Wife coverage.
 - 2) For all other district employees eligible for health insurance, the Board authorizes the following Opt-Out amounts (for the 2016-2017 school year only): \$9,000 for Traditional Family coverage, \$7,000 for Traditional Husband/Wife Plan, \$6,000 for POS Family coverage and \$5,000 for POS Husband/Wife coverage.
160. that the Board authorize Douglas Barrett, School Business Administrator/Board Secretary, to approve payment for the following bills:

Direct Energy

EXPLANATION: As the next scheduled Board Meeting is May 23, 2016, there are certain bills that must be paid to avoid penalty or disruption of essential services.

RESOLUTION

WHEREAS, Chapter 231 of the Public Laws of 1975 known as the "Open Public Meetings Act" and also known as the "Sunshine Law" permits the holding of a private meeting to which the public is not invited for the purpose of permitting the discussion of various exempted matters after the adoption of a Resolution setting forth the general nature of the subject matter to be discussed, and as precisely as possible, the time when the circumstances under which the discussion conducted in the closed session can be disclosed to the public.

NOW, THEREFORE, BE IT RESOLVED that the Old Tappan Board of Education convene at the time and place hereinafter set forth for a private executive session to which the public is not invited to discuss the following general subject matters:

1. Matters which are confidential by federal law, state statute or rule of court.
2. Matters in which the release of information would impair a right to receive United States Government funds.
3. Matters which would constitute an unwarranted invasion of individual privacy.
4. Matters involving any collective bargaining agreement, the terms and conditions proposed for inclusion and the negotiation of same.
5. Matters involving the purchase, lease or acquisition of property with public funds, the setting of banking rates or investment of public funds where the public's interest could be adversely affected.
6. Matters involving tactics and techniques used for protecting the safety and property of the public, as well as investigations of violations or possible violations of the law.
7. Any pending or anticipated litigation or contract negotiations, other than collective negotiations, in which the public body is or may become a party.
8. Matters falling within the attorney/client privilege.
9. Matters relating to personnel involving employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body.
10. Matters involving the quasi-judicial deliberations of a public body that may result in the imposition of a specific civil penalty or the suspension or loss of a license or permit as a result of an act or omission for which the party bears responsibility.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Old Tappan Board of Education will disclose to the public the minutes of this session when the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the private executive session aforementioned takes place in the Conference Room at the Charles DeWolf Middle School forthwith.

Motion to move into Executive Session at _____ p.m.

Moved by _____ 2nd by _____

Meeting Adjourned _____